



STOKES VENTURES, INC. MOVE-IN CHECK LIST

UNIT NUMBER _____

Home Phone _____

Work Phone _____

IN

OUT

DATE _____

DATE _____

_____ Fire Extinguisher in place _____

_____ Stove/Oven clean and working _____

_____ Refrigerator clean and working _____

_____ Carpet clean _____

_____ Key(s) received _____ Key(s) returned _____

_____ Blinds installed and working _____

_____ General Cleaning complete _____

_____ Dishwasher clean and working _____

_____ Ceiling fans in place and working _____

_____ Handbook for unit in place _____
(this book remains in the unit after vacating)

_____ New A/C Filter Installed _____
(It is the responsibility of the tenant to replace A/C filters on a monthly basis.)

Tenant: _____

Tenant: _____

Landlord: _____

Landlord: _____